

# Wedding Request Form

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## Monroe Street United Methodist Church

Bride's Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Groom's Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Wedding Date and Time \_\_\_\_\_

Rehearsal Date and Time \_\_\_\_\_

Minister \_\_\_\_\_

Special features or requests for ceremony \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Payments Received

See back for fee chart

Date \$200 DEPOSIT received \_\_\_\_\_  
**(Required to confirm date)**

Amount received \_\_\_\_\_ Check Number \_\_\_\_\_

Date FINAL PAYMENT received (8 weeks prior to wedding date) \_\_\_\_\_

Amount received \_\_\_\_\_ Check Number \_\_\_\_\_

## Wedding Fees

	<b>Member</b>	<b>NonMember</b>
Sanctuary	No charge	500
Chapel	No charge	200
Minister Services	No charge	250
Organist (or bench fee)	150	150
additional if organist attends rehearsal	50	50
additional if organist rehearses with soloists	25	25
Wedding Host	100	100
Custodian	100	100
Parking Security (\$100 per guard; large weddings may require more than one guard)	100	100
Candelabra and/or Aisle Candles if used	35	35
Priedieu (kneeling bench)	No charge	No charge